

# Privacy Statement Utrecht University of Applied Sciences

## Werkbijjestudie



Hogeschool Utrecht 2022

Utrecht University of Applied Sciences (Hogeschool Utrecht) considers privacy very important and is therefore careful with your personal data. This Privacy Statement explains what happens to your data when you use **Werkbijjestudie**.

Werkbijjestudie is a service of the HU and supports students in finding a job in addition to their studies. Participation is, of course, voluntary. In this privacy statement, Hogeschool Utrecht explains how we process your data.

Werkbijjestudie makes use of the platform JobTeaser (an external application). When you register with Werkbijjestudie, you enter into a personal customer relationship with JobTeaser. When you register, JobTeaser asks you for your permission to share your personal data with them so that they can support you in finding a job, registering for events and responding to vacancies.

After registration, JobTeaser is responsible for processing your data, not Hogeschool Utrecht. This privacy statement will explain in which cases Hogeschool Utrecht is responsible for your data and when JobTeaser is, and what this means for your rights.

### **1. Who is responsible for processing my personal data?**

Hogeschool Utrecht (HU) is responsible for student welfare and digital security. Therefore, we ensure a careful selection of cooperation partners and make agreements with them about the desired level of protection. We also inform you promptly about processing your data and your rights.

HU is also responsible for some of the processing. We confirm to Jobteaser that you are registered at the HU and thus may participate in Werkbijjestudie. We facilitate this using SSO (Single Sign-On), which means that by logging in once with your HU account, you will also have access to Jobteaser.

From that moment on, Jobteaser is responsible for further processing your data in the platforms. Of course, based on the permission you give.

Because some of your personal data processing takes place outside HU, it is essential that you read this privacy statement.

If you register with JobTeaser for participation in Werkbijjestudie, JobTeaser is responsible for processing your personal data. Hogeschool Utrecht facilitates your access to the platform using SSO (Single Sign-On), which means that by logging in once with your HU account, you will also have access to JobTeaser.

You are and remain responsible for the personal data you leave behind on the platform. Please be selective about the data you enter and leave behind. Only share data that is relevant to participate in Werkbijjestudie.

## **2 Which (categories of) personal data are processed?**

You can register via your HU email account. This clarifies that you are registered at HU and, therefore, may participate in Werkbijjbestudie.

If you register on the platform, the following personal data will be processed;

- Name, surname, HU email address, IP address.
- Education, graduation year, interests.
- CV and social media (not required, your CV is only required when you actively apply for a vacancy).

The HU will only process your email address.

### **3. For what purpose will my personal data be processed?**

Werkbijjbestudie processes your data to offer you a suitable job for your studies.

To make this possible, your personal data will only be used for the following purposes:

- a. Authentication. It is checked whether you are a student at HU.
- b. Registration for events/meetings/workshops.
- c. Actively applying for a job opening.
- d. Answering questions to JobTeaser.

For purposes b and c, JobTeaser is the processor responsible for your personal data). HU employees have access to personal data of data subjects for purposes a and d.

### **4. based on which law (legal basis) HU processes my personal data?**

We process your data based on 'consent' (Article 6.1 (fa) AVG). Utrecht University of Applied Sciences considers it essential, in the context of preparing students for professional practice, to support them in their study career and in finding a job during their studies. Students can therefore make use of Werkbijjbestudie voluntarily.

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JobTeaser processes the data you leave behind on the Werkbijjbestudie platform. You give your explicit consent to processing your data (Article 6.1 (a) of the AVG). This consent is given voluntarily. You can also withdraw your consent. The privacy statement of JobTeaser explains how you can withdraw your consent.

## **5. What access does HU have to (personal) data I leave with JobTeaser?**

Employees of the Werkbijjestudie team of the HU can see your data. These are employees with an employment contract (including a confidentiality agreement) with Hogeschool Utrecht, affiliated with Werkbijjestudie as a supporter.

HU University of Applied Sciences Utrecht also receives reports on the number of participants per institute or job application. These reports are anonymised and can no longer be traced back to individual students. Only when there is an event the Werkbijjestudie team sees the names of participants.

## **6. Will my personal data be shared with third parties?**

The HU only shares your email address with JobTeaser for secure registration and that you are registered with us. In the privacy statement of JobTeaser, you will find with which third parties your personal data is shared. EN JobTeaser- Privacy Policy 01/2022 (d1guu6n8gz71j.cloudfront.net)

The Dutch translation is available on the Werkbijjestudie website.

Personalised advertisements can be shown to you when you enter your social media accounts on the Werkbijjestudie platform.

## **7. Where is my personal data stored?**

Your email address is stored on the security systems of the HU. JobTeaser stores your data in the secure Amazon data centres within Europe.

## **8. How long will my personal data be kept?**

As long as you are studying at the HU, your registration on Werkbijjestudie will remain active. The data is immediately anonymised after deregistration or graduation and closing your HU email address. The data remains anonymously active in the statistics.

Data will be automatically deleted if you do not log in to the Werkbijjestudie application for two years after registration. You will be notified of this via email. You will be given the option to use the application again actively or to continue with a private account.

## **9. How is my personal data secured?**

HU University of Applied Sciences Utrecht - for the part in which HU is responsible for the processing of your data - ensures an adequate - risk-based - security level and implements appropriate technical and organisational measures to protect your data against unauthorised access, modification, disclosure or loss of your data or other forms of unlawful processing.

More information about JobTeaser's security policy can be found at: <https://security.JobTeaser.com>.

## **10. Whom can I contact with questions about the processing of my personal data?**

If you have questions about how Werkenbijjestudie processes your data, you can ask them to the privacy desk of the HU: [Askprivacy@hu.nl](mailto:Askprivacy@hu.nl).

## 11. How can I exercise my privacy rights?

Based on the GDPR, you have the right to inspect the personal data that are processed about you, the right to correct your data if they contain factual inaccuracies, the right to delete your data, the right to limit the processing of your data and the right to object to the processing of your data.

If you want to exercise these privacy rights – for the data that Werkenbijjestudie processes about you, you can notify the HU Data Protection Officer via [Askprivacy@hu.nl](mailto:Askprivacy@hu.nl).

If you are not satisfied with how we handle your personal data, you also have the right to submit a complaint to the Dutch Data Protection Authority.

